

## **Minute of Meeting – Executive Committee**

**Clackmannanshire Local Association**

**Educational Institute of Scotland**

**SSSS**

**30/8/17**

### **1. Constitution of Meeting**

Chair: Linsay Hunter

Minute: Gordon Joyce

Present: Karen Farrell, Gavin Hunter, Donal Hurley, Wendy Cowan (arrived 5pm), Teresa Barker (arrived 5.15pm)

Apologies: N/A

### **2. Minute of previous meeting**

2:1 Minutes approved as accurate

Proposed: Donal Hurley

Seconded: Gordon Joyce

### **3. Secretary's Report**

3:1 Recruitment continues to be cause for concern. Education paper put to Clacks Council over the Summer. The report includes suggestions of how to overcome the shortfall. One of the suggestions was to increase teaching hours (over agreed maximum). GH proposes to write to Ann Pearson on behalf of the Local Association to convey our dissatisfaction.

Karen Farrell seconded this.

3:2 Secondary Management Review is still ongoing.

3:3 Bi Partite - Feedback will update on Health&Safety, absence stats, early years update. National Improvement Framework - launch next Wed (4-6pm) in Alloa Academy. email sent to all schools to highlight this event!. Senior Team will be leading this! Governance review discussed also. Current Chief Education Officers are working together on this initially (Stirling, Falkirk, Clacks. and West Lothian).

3:4 LNCT meeting - 12th Sept. HR Paper on "Flexible Working Policy on return from Maternity Leave" (as discussed at previous meeting) will be agreed. "Teacher Competence" is on the agenda also. There is a framework for dealing with this but it is only a framework. No policy/ procedure on dealing with teacher competence as such. GTCS has a framework but individual LAs should have their own Policy.

3:5 Promoted Post Performance paper has to be agreed.

3:6 Governance Review towards Excellence event also on the LNCT agenda.

#### **4. Treasurer's Report**

4:1 Books are due to be sent to the Accountant.

4:2 CSSS cheque still to be handed over. This will be done asap!

4:3 Acknowledgement of thanks for donations have now been received!

#### **5. Learning Rep Update**

5:1 KF and DH will meet with Ann Pearson to discuss PRD across the Authority. Agreed an Authority Calendar of Events would be useful.

5:2 KF has been in touch with The Inchyra to organise "Win a Spa Day" for members. This will be an incentive for members to provide updated email addresses. Karen will follow this up.

5:3 Falkirk, Stirling and Clacks have scheduled a Professional Learning Event to be held on Sat. 16th Sept at Wallace High School between 9am – 12.30pm. The focus of this event will be on Mental Health in School – First Aid Introduction. All interested can register via EIS website or via Ashley Gray at EIS HQ.

#### **6. Items Deferred**

NA

#### **7. AOCB**

7:1 Tackling Bullying in the Workplace – There is an EIS policy on Bullying and Harassment. Members need to know how to tackle bullying in the workplace. Suggested a link on our LA website to EIS policy.

KF suggested a possible motion at AGM next year.

TB suggested Assertiveness training. Agreed this requires further discussion at next meeting.

7:2 Political Fund Campaign – GH received email from Elly Porelli (Regional Organiser for EIS).

Political Fund mandate needs renewed! The money used from this fund is to publicise EIS priorities. Ballot will open 6th Sept and run until 4th Oct.

A suggested timeline was offered by Gavin. Essentially LA should highlight this ballot to all members. One way to do so is to visit schools to raise awareness. EP is asking LA to promote this in all schools.

7:3 Agreed a "Reps' Get Together" would help to promote the LA. This would also provide an opportunity to highlight the forthcoming ballot. Gavin Hunter will email all Reps a.s.a.p. Wendy Cowan will organise venue for Thurs 28th Sept - Royal Oak 4pm

7:4 Date of next meeting 28th Sept (following on from Reps Get Together). Agreed a change of dates required as Teresa no longer available on Wednesdays.

Oct 28th, Nov 30th are next dates. Gavin will email final list to Exec members.